Changing Paper

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The paper trays use only certain sizes and types of paper or transparencies. For best results, **use only Xerox Phaser Color Printing Media** specified for this printer. They are guaranteed to produce excellent results on your Phaser 6250 Printer – the Phaser 6250 and Phaser media are *Made for Each Other.* See the "Basic Printing" topic later in this section for instructions on how to load paper in the trays.

Caution

If you change the type of paper in a tray, you **must** change the paper type on the front panel to match the paper that you loaded. **If you fail to do this, print-quality problems can occur and the fuser can be damaged**.

Guidelines

The trays accommodate only certain sizes and types of paper, transparencies, or other specialty media. After loading a tray, set the correct paper type and/or size at the print's front panel.

■ Do not overload the paper tray. See the tray label for the fill line.
■ Fan paper, transparencies, or other specialty media before loading in the paper tray.
■ If excessive jams occur, use fresh paper, transparencies, or other specialty media from a new package.
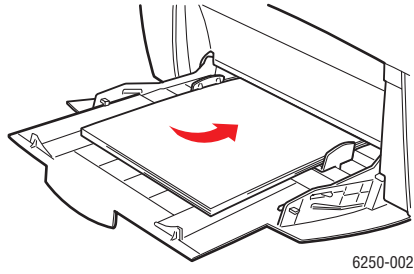
Caution

Damage caused by using unsupported paper, transparencies, and other speciality media is not covered by the Xerox warranty, service agreement, or Total Satisfaction Guarantee.
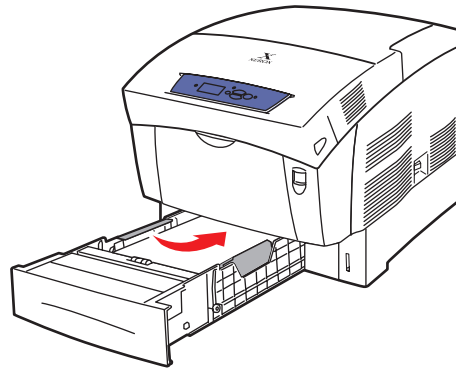
Tray Setup

Note

For optimal print quality and performance, set the correct paper type at the printer's front panel after loading paper in any tray. When loading paper in Tray 1 (MPT), also set the correct paper size.

1. Load paper in the tray.

Tray 1 (MPT)   **Trays 2–4**

When prompted by the front panel to confirm the paper type and size:

2. If you have not changed the type or size of paper, press the **OK** button to accept the current setting for paper type and size.

3. If you have changed the paper type:

   a. At the printer's front panel, select **Change**, then press the **OK** button.

   b. Select the appropriate paper type.

   c. Press the **OK** button to save your selection.

4. If you have changed the paper size:

   a. Select the appropriate paper size.

   b. Press the **OK** button to save your selection.

For more information on paper types, weights, and sizes, go to Reference/Printing/Supported Papers on the *User Documentation CD-ROM*.

For online support information, go to www.xerox.com/officeprinting/infoSMART.